



ADMISSIONS POLICY

Entry for September 2026 (for the academic year 2026 – 2027)

Date of Review: February 2025
Date approved by Governors: February 2025
Date of Next Review: November 2025



Document Owner and Approval

The Hayling College is the owner of this document and is responsible for ensuring that this policy document is reviewed in line with the School's policy review schedule.

A current version of this document is available to all members of staff in the School Pool
Q:\POLICIES\Policies

Version History Log

Version	Description of Change	Date of Policy Release
1	Initial Issue	February 2024
2	Admission year change	February 2025
	Procedure closing date and place allocation date updated	



CRITERIA

The published admission number for the academic year 2026/2027 is 120.

The College accepts pupils from across the full range of ability and aptitude, between the ages of 11 and 16 years in accordance with its Equal Opportunities Policy.

Any child whose Education Health Care Plan (EHCP) names the College will be offered a place.

Admission Criteria to be used in the event of over-subscription - in priority order:

- 1) 'Looked after' children or children who were previously looked after, including those children who appear (to the admission authority) to have been in state care outside of England* and ceased to be in state care as a result of being adopted. [Looked after children are (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in section 22(1) of the Children Act 1989). Previously looked after children are those that were previously looked after but immediately after being looked after became subject to an adoption order, child arrangements order, or special guardianship order. An adoption order is an order under section 46 of the Adoption and Children Act 2002 or section 12 of the Adoption Act 1976. Child arrangements orders are defined in section 8 of the Children Act 1989, as amended by section 12 of the Children and Families Act 2014. Child arrangements orders replace residence orders and any residence order in force prior to 22 April 2014 is deemed to be a child arrangements order. Section 14A of the Children Act 1989 defines a 'special guardianship order' as an order appointing one or more individuals to be a child's special guardian (or special guardians).]

**A child is regarded as having been in state care outside of England if they were in the care of or were accommodated by a public authority, a religious organisation, or any other provider of care whose sole or main purpose is to benefit society.*

- 2) Children who have a medical, physical or psychological condition which makes it essential that they attend The Hayling College rather than any other school. (*Appropriate medical or psychological evidence must be provided in support at the time of application*)
- 3) Siblings of children who are attending the College at the time of application. (A sibling includes children, step siblings, foster siblings, or adopted siblings who are living at the same address or siblings who are former pupils at the college).
- 4) Attendance at one of our linked schools: either Mengham Junior or Mill Rythe Junior.
- 5) Those applicants living on Hayling Island who live furthest away from Langstone Bridge measured along roads recognised as used by vehicular traffic.
- 6) Those applicants living off Hayling Island who live nearest to Langstone Bridge measured in straight lines from the Bridge.



Tie-breaker:

If the school is oversubscribed from categories 1, 2, 3, 4 and 6, straight line distance will be used to prioritise applications. Distances will be measured from the Ordnance Survey home address point to the school reception or Langstone Bridge (criterion 6). Distances to multiple dwellings will give priority to the ground floor over the first floor and so on. On individual floors, distances will be measured to the stairs leading to the communal entrance. Where two or more applicants are equidistant, random allocation will be used to allocate the place. An explanation of the random allocation procedure is available on the Hampshire County Council website.

Admission of children outside their normal age group

Parents may request a place for their child outside of their normal age group. Decisions will be made on the basis of the circumstances of each case and in the best interests of the child.

In this case, requests should be made directly to the Headteacher. (Further information is outlined in our Placement of Children Outside Their Chronological Year Group Policy on the College website.)

PROCEDURE If you wish to seek admission for your child at The Hayling College would you kindly:

1. Complete the Hampshire County Council Application Form (CAF) and return to your son/daughter's primary/junior school no later than **midnight on Friday, 31 October, 2025**. Late applications (i.e. those submitted after midnight on 31st October) will be considered after all on time applications unless exceptional circumstances merit earlier consideration. Letters to parents offering a secondary school place will be sent by the **County Council on Monday 2 March, 2026**.
2. All preferences will be considered at the same time and ranked in accordance with the admission criteria.
3. Names of late and unsuccessful applicants will be placed on a *Waiting List, (which will be operated by the local authority)* if requested and parents will be informed if and when a place becomes available. The Waiting List will be reviewed and revised:
 - * when a child's changed circumstances affects their priority: -
 - * each time a child is added to or removed from the *Waiting List*
 - * in September 2025, parents of children who are on the *Waiting List* will be contacted and asked if they wish to remain on the list for the current academic year.

N.B. Parents must note the Vision and Aims of the College and its Behaviour Management Policy as it will be assumed that application to join the College demonstrates acceptance of these policies.

APPEALS - Parents who do not secure a place for their child have the right to appeal to an Independent Admission Appeals Panel. Details of this procedure will be sent on receipt of written request to appeal.

The College provides details of the Admission Procedures and these are available on the College's website under the Admissions Policy.

Parents are encouraged to visit and view the College on the College's Open Day, or by appointment.



Admissions are determined by the Governing Body, which is the accredited admission authority for the College.

Reviewed and amended February 2025. Date Agreed February 2025.

